

MARD

**SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom and Happiness**

No: 2614 /Q -BNN- LN

Hanoi, dated 16 Sept. 2009

DECISION

**Establishment of the National Network and Working Group for
Reducing Emissions from Deforestation and Degradation (REDD)
(REDD)**

MINISTER OF THE MARD

Pursuant to the Decision no. 01/2008/N -CP, dated 03 Jan. 2008 issued by the Government on functions, rights, obligations and organizational structure of MARD;

At proposal of DoFø Director upon official letter no. 637/LN-TTr-QLR on the establishment of the National REDD Network and the REDD Working Group;

DECIDES:

Article 1. Establish the National REDD Network and the REDD Working Group. List of members of the National REDD Network and the REDD Working Group is attached to this Decision (Annex 1). The National REDD Network is chaired by the DoFø director and co-chaired by donorsø representative selected by donors through rotation base of 2-year term.

Article 2. The National REDD Network and the REDD Working Group are in charge of taking steering role to coordinate with stakeholders to organize and implement activities related to the REDD upon their assigned functions and tasks attached to this decision (Annex 2). The network chairman and team leader of the working group delegate tasks to individual members. Members of the national network and working group for REDD work on part-time basis.

Article 3: This decision becomes effective from the date of signing.

Article 4. Directors of MARDø Office, ICD, DoF, FSSP and those mentioned in the Article 1 are responsible for executing this Decision./.

Destinations:

- As mentioned in the Article 4;
- For archive (15 copies)

**FOR MINISTER
VICE MINISTER**

(Signed)

Hứa Đức Nhị

MEMBERS OF REDD NETWORK
(The list can be changed)

Attached with Decision No 2614 /QD-BNN-LN dated 16 /9/2009

#	Organisation/ Representation	Remarks
1	Director General, DoF	Chair
2	Norwegian Embassy	Co-chair
3	International Cooperation Department, MARD	Member
4	Planning Department, MARD	Member
5	Finance Department, MARD	Member
6	Department of Science and Technology, MARD	Member
7	Legislation Department	Member
8	FSSP CO	Secretary
9	Forest Science Institute (FSIV)	Member
10	Forestry University	Member
11	Department of Meteorology and Climate Change, MONRE	Member
12	Agro-economic Department, MPI	Member
13	Office of Government	Member
14	UNDP	Member
15	FAO	Member
16	JICA	Member
17	GTZ	Member
18	Netherlands Embassy	Member
19	Embassy of Finland	Member
20	SDC	Member
21	ICRAF	Member

MEMBERS OF REDD WORKING GROUP

(The list can be changed)

#	Organisation/representation	Remarks
1	<i>DoF Leader</i>	Head of WG
2	REDD National Focal Point, DoF	Deputy head of WG
3	FSIV	Member
4	FIPI	Member
5	Forestry University	Member
6	Department of Meteorology and Climate Change, MONRE	Member
7	FSSP CO	Secretary
8	UNDP	Member
9	FAO	Member
10	JICA	Member
11	GTZ	Member
12	ICRAF	Member
13	Specialists from DoF	Member

TERMS OF REFERENCE

REDD Network in Việt Nam and the National REDD Working Group

The REDD Network has coordination function and is to support the development of REDD readiness in the context of efforts by the Government of Vietnam to address Climate Change mitigation and adaptation, as reflected in the National Target Programme on Climate Change Response for the period 2009-2015 (NTP/CCR)

Tasks of REDD Network in Việt Nam shall assist implementing the following tasks:

- Prepare an action plan, including a road map, for the design and implementation of all elements of an effective national REDD system for Viet Nam;
- Establish milestones and deadlines for delivery of each component of the action plan;
- Co-ordinate the inputs of international development partners, and ensure that bilateral and multilateral funding is directed to support implementation of specific components of the action plan in a way that is consistent with the comparative advantages of the international partners and meets the financial needs of each component;
- Undertake regular reviews and assessment of the status of implementation of the action plan, and design and implement measures to address any shortcomings in implementation;
- Ensure that all activities in support of the development and implementation of REDD measures in Viet Nam full under, and are consistent with the action plan;
- Carry out other tasks assigned by the Chairs.

National Working Group on REDD shall assist operations of REDD Network on technical and administrative aspects, as followings:

- Develop and update the donor mapping for REDD development and implementation in Vietnam;
- Identify a pilot scheme of REDD application in Vietnam in cooperation with respective stakeholders;
- Review the current and planned programmes of international development partners related to the action plan;
- Prepare annual reports on the implementation of the action plan;
- Prepare national report of Viet Nam for COP 15 and other related international conventions.
- Perform administrative work, financial management which are allocated to the REDD Network and REDD Working Group to ensure their continuous operation and functioning;

- Organize REDD Network meetings.

Organization and Members

- The REDD Network will be chaired by a Leader of Forestry Department and co-chaired by a representative from donor side on a rotational basis. The REDD Working Group shall assist implementing technical tasks for REDD Network. The FSSP CO will provide secretariat for both REDD Network and the REDD Working Group.

- Viet Nam side: members of REDD network include representatives MARD departments, including Forestry Department, International Cooperation Department (ICD), Planning Department, Finance Department, Department of Science, Legislation Department, Forest Science Institute (FSIV), Forest Inventory and Planning Institute (FIPI). Representatives from Department of Meteorology and Climate Change of Ministry of Natural Resources and Environment, Department of Agro-economics of Ministry of Planning and Investment, and Office of Government are also invited to participate.

- International Development Partners are encourage to participate REDD Network on voluntary basis. International development partners, including UNDP, JICA, GTZ, ADB, WB, Norwegian Embassy, Finland Embassy, CARE International are ready to join the Network.

- Members of REDD Working Group include representatives from Forestry Department, Department of Science, Forestry University, Forest Science Institute (FSIV), Forest Inventory and Planning Institute (FIPI), Department of Meteorology and Climate Change of Ministry of Natural Resources and Environment, FSSP CO and selected international experts.

Operations and funding

The REDD Network will meet on quarterly basis. The REDD Working Group will meet on monthly basis with special meetings would be held in between if necessary. The Working Group will proposed to hire international and national consultants for specific consultancy.

Authorized Activities of REDD Network and REDD Working Group will be financed by FSSP CO, TFF, UN-REDD Program and other development partners with Government in-kind contribution.