



Empowering lives.
Rebuilding nations.



Information Note for Participants

UN-REDD PROGRAMME TENTH
POLICY BOARD MEETING

25-28 June 2013

Lombok, Indonesia

VENUE

The Tenth Policy Board meeting will be held from 25 to 27 June 2013 in the **Santosa Villas and Resort in Lombok, Indonesia** (Bima Ballroom).

HOTEL ACCOMMODATION

The UN-REDD Programme has secured a block booking at the **Santosa Villas and Resort** with a group rate of USD\$ 70 (standard room) \$80 (superior room) per night inclusive of breakfast and taxes. To make a reservation, please refer to the booking code: **UN-REDD**. Reservations will be accepted by email: reservation@santosalombok.com attention: Mr. Latip and/or yono.sales@santosalombok.com. Please note that blocked rooms are limited and will be designated on a first come, first serve basis.

Hotel rooms have been secured and paid for by the UN-REDD Programme for **sponsored participants** at the Santosa Villas and Resort, however, sponsored participants will be responsible for covering any incidental expenses (such as room service, phone calls, etc.). Please note that it is standard practice for hotels to request a credit card or cash deposit upon your arrival to cover incidentals.

The reservation period for IP and CSO sponsored participants is from **23-28 June 2013**, and partner country sponsored participants from **24-28 June 2013**, unless otherwise indicated by the participant. As in past practice, hotel rooming arrangements for sponsored participants are being made in coordination with the FCPF FMT to ensure that reservations for participants attending the FCPF PC 15 meeting will be extended as required.

ALTERNATIVE HOTELS IN LOMBOK

Name	Price Range (in US\$)
Sheraton (5 star) http://www.starwoodhotels.com/sheraton/property/overview/index.html?propertyID=121	107 - 273
Holiday Resort Lombok (3star) http://holidayresort-lombok.com/	70 - 190
Graha Beach Senggigi (3 star) http://www.grahasenggigi.com/	66 - 100
Lombok Beach (3 star)	75 - 144

TRAVEL FOR SPONSORED PARTICIPANTS

Funded participants are entitled to a return air ticket in economy class from their home country to Lombok, Indonesia at the least costly fare and most direct route, in accordance with UN rules. **Ms. Rosa Andolfato**, (Tel: +41-22 917 8946, Email: rosa.andolfato@un-redd.org) will process travel arrangements of sponsored participants and will send their electronic air ticket by e-mail. Please note that once itineraries are confirmed by the traveller no further changes can be made. If you prefer to arrange your own travel please advise accordingly.

TRANSPORTATION TO/FROM AIRPORT IN LOMBOK

Lombok's Bandara international airport (<http://www.lombokairport.com/index.html>) is located near the city of Praya on Jalan Raya, Tanak Awu Lombok Tengah in central south Lombok and is approximately 40 km south of Mataram (capital city of Lombok), and 55 km southeast of the established Senggigi tourism district of West Lombok. We recommend taking the airport taxi, which takes about 45-60 minutes to the venue (approximately IDR 150.000 = US\$16/one way). Sponsored participants will be provided with terminal expenses to cover the transportation costs between the airport and the hotel in Lombok and their respective home country, in accordance with UN rules.

DAILY SUBSISTENCE ALLOWANCES (DSA) FOR SPONSORED PARTICIPANTS

DSA for sponsored participants will be issued at the meeting venue upon presentation of passport data page and original airline ticket stubs for your journey to Lombok. The DSA is calculated to cover incidental costs, dinner, and travel days outside the official meeting dates, in accordance with the UN rules. Accommodations, breakfast, lunch and coffee breaks during PB10 meeting days are covered. DSA will be issued during lunch break on 26 and 27 June. The focal person for DSA issuance in Lombok is Ms. Frances Lim (frances.lim@un-redd.org), UN-REDD Events Coordinator, *ad interim*.

VISA REQUIREMENTS

A visa for entry to Indonesia is required. Holders of national passport from the following countries are eligible to obtain a short visit Visa on Arrival (VOA), valid for up to 30 days:

Countries that may apply for a Visa on Arrival (VOA)		
Algeria	Hungary	Poland
Argentina	Iceland	Portugal
Australia	India	Qatar
Austria	Iran	Republic of Korea
Bahrain	Ireland	Romania
Belgium	Italy	Russia
Brazil	Japan	Saudi Arabia
Bulgaria	Kuwait	Slovakia
Cambodia	Laos	Slovenia
Canada	Latvia	South Africa
China	Liechtenstein	Spain
Cyprus	Lithuania	Suriname
Czech Republic	Luxembourg	Sweden
Taiwan	Maldives	Switzerland
Denmark	Malta	Timor Leste
Egypt	Mexico	Tunisia
Estonia	Monaco	Turkey
Fiji	Netherlands	United Arab Emirates
Finland	New Zealand	United Kingdom
France	Norway	United States of America
Germany	Oman	
Greece	Panama	

The short visit VOA costs (visa up to 30 days) costs US\$ 25.00.

The following 12 countries are eligible for an entry visa free of charge for a short visit of up to 30 days: Brunei Darussalam, Chile, Ecuador, Hong Kong SAR (Special Administration Region), Macao SAR, Malaysia, Morocco, Peru, Phillipines, Singapore, Thailand, and Viet Nam.

For detailed information on visas, please visit the following URL:

<http://www.kemlu.go.id/Pages/ServiceDisplay.aspx?IDP=7&IDP2=21&Name=ConsularService&I=en>

In the case where a participant lives in a country where there is no Indonesian embassy, consulate general or consulate, the Secretariat will liaise and coordinate with the Government of Indonesia to facilitate the issuance of a Visa on Arrival authorization letter. A scanned copy of the relevant passport pages (information including name, gender, number of passport, type of passport, nationality, country of residence, and occupation) must be sent to the Secretariat to facilitate the issuance of the authorization letter prior to arrival in Indonesia. Please send these by email (policyboard@un-redd.org) to the Secretariat as soon as possible.

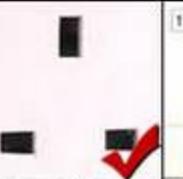
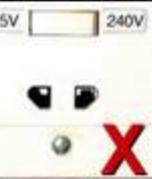
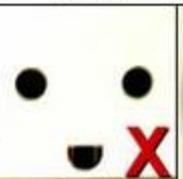
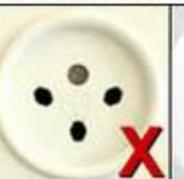
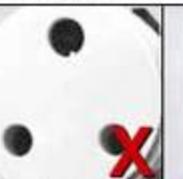
WEATHER

The average daily temperature in Indonesia is a high of 36° Celsius and a low of 25° Celsius. Indonesia is located within the tropical latitudes, and experiences alternating periods of dry and wet climate. Light summer clothing is practical for outdoors while business attire/smart casual is recommended for meetings and/or workshops. Wet season usually starts around the end of October and lasts through early April.

<http://www.weather.com/weather/today/Lombok+IDXX0827:1:ID>

ELECTRICITY REQUIREMENTS

Voltage: 220 - 240 V 50Hz

						
North America Grounded NEMA 5-15	Japan Non-grounded JIS C 8303	Europe German style CEE7/4 Schuko	Europe French style Schuko	Europe/Russia Non-grounded CEE7/16 Europlug	Great Britain Grounded BS-1363	Great Britain "Shaver socket" BS-4573
						
Australia/China Grounded AS-3112	Italy Grounded CEI 23-16	Switzerland Grounded SEV-1011	Denmark Grounded SRAF 1962/DB	Israel Grounded SI 32 (IS 16A-R)	India Grounded BS-546 "Small"	South Africa Grounded BS-546 "Large"